

**HOTEL ROOM RESERVATION REQUEST FORM**

Telephone: (65) 6432 7192 Facsimile: (65) 6432 7198 Email: SINCICI.RES@conradhotels.com

**Academy of Principals  
Group Accommodation for  
International Conference on Teaching & Learning with Technology  
26 to 30 March 2012  
(SRP CODE: GACAC)**

Rooms are quoted at special conference rate at the Conrad Centennial Singapore, subject to availability. Please fax your request directly to the Conrad Centennial Singapore, Fax No. (65) 6432 7198 or Email: SINCICI.RES@conradhotels.com by 12 March 2012. Please note that for bookings made after **12 March 2012**, rooms are subject to availability.

**ROOM CATEGORY**

Please tick your choice(s) of room type(s)

CLASSIC ROOM	<input type="checkbox"/> S\$290.00++ per room per night (inclusive of 01 – 02 daily buffet breakfast at Salon by The Pool & in-room internet for 01 IP address)
BUSINESS FLOOR ROOM	<input type="checkbox"/> S\$340.00++ per room per night (Single Occupancy) (inclusive of Business Floor Privileges & in-room internet for 01 IP address) <input type="checkbox"/> S\$370.00++ per room per night (Double Occupancy) (inclusive of Business Floor Privileges & in-room internet for 01 IP address)
EXECUTIVE FLOOR ROOM	<input type="checkbox"/> S\$400.00++ per room per night (Single Occupancy) (inclusive of Executive Floor Privileges & in-room internet with 01 IP address) <input type="checkbox"/> S\$450.00++ per room per night (Double Occupancy) (inclusive of Executive Floor Privileges & in-room internet with 01 IP address)
* Smoking / Non-Smoking (Please Circle)	

\* Please note that the above rates are subject to 10% service charge plus government tax and prevailing GST.

**GUEST PARTICULARS**

Please fill in the particulars as below:

NAME OF GUEST MR / MS / MRS / DR / PROF (Please underline surname)	
NAME OF ORGANISATION	DESIGNATION
CONTACT NUMBER	EMAIL

**RESERVATION DETAILS**

ARRIVAL DATE	FLIGHT NUMBER	FLIGHT TIME
DEPARTURE DATE	FLIGHT NUMBER	FLIGHT TIME

**TRANSFER ARRANGEMENT**

LIMOUSINE TRANSFER (MERCEDES 'E' CLASS)	<input type="checkbox"/> One-way S\$130.00 nett <input type="checkbox"/> Two-way S\$260.00 nett
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\* Please note that a midnight surcharge of S\$20.00nett applies between 2300 to 0659hrs

**CREDIT CARD GUARANTEE**

NAME OF CARD HOLDER:	
CREDIT CARD NUMBER:	EXPIRY DATE:
CARD HOLDER SIGNATURE:	<b>TYPE OF CREDIT CARD:</b> AMEX / VISA / MASTER / DINERS

**Please note:**

- Check-in time is 1400 hours and check out is 1200 hours
- Room has to be pre-blocked the day prior to arrival for check-in before 1100 hours
- **All reservations are confirmed only if it is guaranteed for arrival by a valid credit card.**
- **One night room charge plus applicable tax and service charge will apply in the event of no-show on arrival day.**
- A cancellation number is given out whenever cancellation is made. Please take note of this number in the event of questions regarding cancellation of guaranteed reservation.